

CHANGE FORUM PREFERENCES (SUBSCRIPTION)

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How to change your forum preferences

Once you have logged in to the Virtual Classroom, your name and profile photo appear in the upper-right corner of the Virtual Classroom window. If you click there, the “User menu” will be displayed. Select the “Preferences” option.

The screenshot displays the top navigation bar of the Virtual Classroom. On the left, there are logos for OPS (Organización Panamericana de la Salud) and the CAMPUS VIRTUAL DE SALUD PÚBLICA. The main navigation bar includes links for 'Mis cursos', 'Administración del sitio', 'Portal Regional', 'OPS', and 'OMS'. Below this, a secondary navigation bar lists 'Página Principal', 'Configuración', 'Participantes', 'Informes', 'Banco de preguntas', and 'Más'. The main content area features a row of five profile photos of diverse individuals. A dark blue banner at the bottom of this row contains the text 'Acercando el conocimiento a la práctica' and a 'Conozca más' button. In the top right corner, the user's name 'Admin CVSP' is displayed next to a notification icon. A dropdown menu is open, showing options: 'Perfil', 'Calificaciones', 'Calendario', 'Mensajes', 'Archivos privados', 'Preferencias', 'Idioma', 'Cambiar rol a...', and 'Cerrar sesión'. A red arrow points to the 'Preferencias' option.

Forum preferences




Preferencias

Cuenta de usuario


- Editar perfil
- Idioma preferido
- **Configuración del foro**
- Configuración del editor
- Claves de seguridad
- Mensajería

Configuración del foro


Tipo de resumen de correo

Sin resumen (un correo por cada mensaje del foro) 

Subscripción automática al foro

Sí: cuando envíe un mensaje suscribame a ese foro 

Rastreo del foro

No: no registrar los mensajes que he visto 

In “Forum settings” there are 3 aspects that can be configured. Two of them refer to forum subscription (that is, when you are subscribed, you will receive copies in your email of all messages posted in those forums; this can help you follow the discussions), and tracking (this option highlights messages you have not read):

1. Email digest type: The available options for this field are:

- No digest (one email for each forum post)
- Complete (daily email with full posts)
- By subjects (daily email with subjects only)

2. Auto-subscribe to forum: The available options are:

- Yes, subscribe me to that forum when I post
- No, do not automatically subscribe me to forums

1. Forum tracking: The available options are:

- No, do not track posts I have seen
- Yes, highlight new posts


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For assistance, you can contact us through our
Help Desk:

<https://campus.paho.org/en/help>

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 cvsp@paho.org

