

INTERNAL MESSAGING

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One of Moodle's communication tools is an internal messaging system that allows us to contact any other user in the Virtual Classroom or the other participants in the course in which we are enrolled.



It is an ideal and commonly used communication channel for students for questions or collaboration, of a personal nature, between teacher and student or student-student, and it is recorded in the history. In general, a copy of the messages received through this system is also sent by email.

Below, we will show you how to send and receive messages:

- Through the user menu
- By means of one of these blocks:
 - Messages
 - People
 - Online users

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Messages through the User menu

The “**User menu**” opens when you click on your name in the upper-right corner of the Virtual Classroom window. There you will find the “**Messages**” option.

The screenshot displays the OPS virtual classroom interface. At the top left, the OPS logo (Organización Panamericana de la Salud) and the logo for the Virtual Public Health Campus (CAMPUS VIRTUAL DE SALUD PÚBLICA) are visible. The navigation bar includes links for 'Mis cursos', 'Administración del sitio', 'Portal Regional', 'OPS', and 'OMS'. Below this, a secondary navigation bar contains 'Página Principal', 'Configuración', 'Participantes', 'Informes', 'Banco de preguntas', and 'Más'. The main content area features a banner with five portraits of diverse individuals. A dark blue button at the bottom of the banner reads 'Acercando el conocimiento a la práctica', and a white button below it says 'Conozca más'. In the top right corner, the user 'Admin CVSP' has a dropdown menu open, listing options: 'Perfil', 'Calificaciones', 'Calendario', 'Mensajes', 'Archivos privados', 'Preferencias', 'Idioma', 'Cambiar rol a...', and 'Cerrar sesión'. A red arrow points to the 'Mensajes' option. The bottom right corner of the banner area includes the text 'Fotos @OPS/OMS'.

Send messages

By clicking on the name and number of the unread message, you will be able to see the conversation, the date/time sent, the photo/name of the person who wrote to you, and you will be able to reply.


Type your message in the text box and click the “Send message” button.

Panel de mensajes:
2 mensajes sin leer


Lista de contactos vacía
2 mensajes sin leer

Contactos Entrantes (1)
Admin CVSP (2)

(Estos mensajes provienen de personas que no están en su lista de contactos. Para agregarlos a sus contactos, haga clic en el icono "Agregar contacto" al lado de su nombre.)


Victoria Isabel Atencio Araúz

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María González
[Añadir contacto](#) | [Bloquear contacto](#)

[Todos los mensajes](#) | [Mensajes recientes](#) | (1) nuevos mensajes

jueves, 21 de enero de 2016

11:12: Cómo estás?

Mensaje

Bien!

Enviar mensaje


VIRTUAL CAMPUS HELP DESK

For assistance, you can contact us through our
Help Desk:

<https://campus.paho.org/en/help>

Follow us at:

 campusvirtualsp

 campus.paho.org

 cvsp@paho.org

